

Krongard Boardroom 106 – Instructions:

Computer Log in:

Sign into the PC with your UMB (University of Maryland - Baltimore) username and password.

Classroom A/V System:

To show presentations, and/or materials from the computer, through the projector:

- Touch Screen to Start.
- Select “Show Podium PC”.
- Load materials onto the computer desktop.
- The front or rear camera can be selected while using video conferencing within the App’s camera selector feature.

Laptop Usage Instructions:

You may use your laptop in place of the room’s PC. On the podium, there is a cable cubby containing an HDMI connector.

- Connect the HDMI cable to the laptop.
- On the touchscreen, select “Show Laptop Connection”.
- Load materials onto the laptop.

Volume Controls:

- To adjust volume, use the + and - controls on the bottom right of the touch screen for the program sound (audio coming from the computers) and at the right-hand side of the touchscreen for the speech the speech audio (microphones).

Air Media:

You may use the Wireless connection feature to connect devices (i.e., iPads, laptops) to the projector and monitors in the room via IP address.

- Select “Wireless” on the touchscreen.
- The Air Media logo, along with the instructions, will appear on the pc and projector screens.
- Follow instructions to connect your device via IP address.

Please turn off the AV system when you are finished:

- **Touch “Shut Down Room” button at the bottom left.**
- **Sign-out of all applications.**
- **Restart the computer.**

Need assistance?

Call: Media Services at 410-706-8413

Email: lawmedia@law.umaryland.edu

Push the ‘Help’ button at the bottom of the touchscreen.